

3.1.2.. Template: Request for a Special Negotiation Body. To be printed on your union's letter head

Mr.....

CEO

Name of Company

Address

Country

Cc: ...

UNI Europa

Date

Re: Name of Company - Request for a Special Negotiation Body

Dear Mr/Ms ...

In line with the European Directive 2009/38/EC of 6th May 2009 , we hereby request that Name of company takes the necessary steps to convene a Special Negotiating Body to negotiate a European Works Council.

This request is made on behalf of the YOUR UNIONS NAME representing Name of company employees in YOUR COUNTRY. As you will know Name of company has a legal responsibility to convene a Special Negotiating Body within 6 months of receipt of a legitimate request from 100 employees or, in this case, their representatives in two or more countries in the European Economic Area.

In order to enable the necessary preparations to be made we request that you provide the name of the representative agent and full details of Name of company subsidiaries and locations in the European Economic Area, i.e. the twenty-seven EU member states, plus Liechtenstein, Norway and Iceland (ECJ ruling C-62/99 and C-40/00 Kühne & Nagel AG & Co.KG). In order to aid the negotiations it would also be useful to have such a breakdown for your global business.

In addition, we would like that our European Industry Federation, UNI Europa, be represented in the negotiating process.

Should you require any further information please do not hesitate to contact me.

I should be grateful if you would acknowledge receipt of this letter by return.

Yours sincerely,

Your name

Your union's name and your function